



EVENT CONTRACT

719 griswold street • suite 180 • detroit, mi 48226 • (313) 962-9106 • www.eatdimestore.com

CONTRACT FOR SERVICES

Date of Contract: _____

This is a contract for services and an agreement to pay for services in accordance with the terms set forth herein, between Dime Store and:

Party Name: _____ (“Customer”)

Contact: _____

Address: _____

Phone: _____

Alternate Phone: _____

Email Address: _____

for the following event:

DATE OF EVENT: _____

Time of Event: _____ (Start and End Times)

Event Occasion: _____ (“Event”)

Est. Guest Count: _____

Est. Cost: _____

+ 20% Gratuity: _____

= TOTAL EST. COST: _____



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TERMS OF CONTRACT

Dime Store offers private events for parties of up to 55 people, Monday through Friday, 4pm to 10pm. A private event includes closure of the restaurant to the public and private use of the dining room for a maximum of three hours (“Room Fee”).

Pricing

Dime Store offers tiered pricing for private events based on the total number of guests that **attend** the Customer’s Event. This fee includes the room fee, food package, open bar (including beer, wine and premium well liquor), staffing and sales tax. The fee does NOT include gratuity; Dime Store will add a mandatory minimum gratuity of 20 percent onto the Customer’s final bill.

Private event tiered pricing is as follows:

Monday-Thursday, 4pm-10pm

- 1-35 people: \$1,350 + 20% gratuity (\$270)
- 36-45 people: \$1,850 + 20% gratuity (\$370)
- 46-55 people: \$2,350 + 20% gratuity (\$470)

Friday, 4pm-10pm

- 1-35 people: \$1,850 + 20% gratuity (\$370)
- 36-45 people: \$2,350 + 20% gratuity (\$470)
- 46-55 people: \$2,850 + 20% gratuity (\$570)

Confirmation of Reservation

Dime Store will reserve the Customer’s event date upon receiving a \$250 deposit and signed Event Contract.

Deposit

A deposit of \$250 is required to secure the Customer’s Event date and will be applied to Customer’s final bill. The balance will be due at the close of the event. For deposit, Dime Store accepts cash, credit card (Visa, Mastercard, Discover and American Express) and approved checks.

Deposit Forfeiture Policy

The Customer will forfeit its \$250 deposit upon cancellation of the event, UNLESS Dime Store is able with reasonable efforts to book another event on the same date.

Final Payment

Final Payment is due at the conclusion of the Event. For final payment, Dime Store accepts cash and credit card (Visa, Mastercard, Discover and American Express).

Final Guest Count

The Customer must provide Dime Store with a Final Guest Count of all guests by 12:00 pm FIVE DAYS prior to the Event. This is the number of people on which Customer’s final bill will be based.



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If the number of people who attend the Event is greater or less than the amount of people reported by the Customer in the Final Guest Count, resulting in a change in pricing tier, the Customer will be charged the greater of the two amounts.

For example, if 34 people attend the Event for which the Customer provided a final head count of 37 people, the Customer will be charged for 37 people (i.e. the 36-45 person tier). The same is true if the final head count is less than the amount of people who attend the Event. If 46 people attend the Event for which the Customer provided a final head count of 45, the Customer will be charged for 46 people (i.e. 46-55 person tier).

No exceptions will be made to this policy, even if the difference in the total number of people is a single guest.

Please initial below if you understand this policy:

CUSTOMER'S INITIALS: _____ **MANAGER'S INITIALS:** _____

Final Menu Selection

The final menu selection must be submitted to Dime Store by 12:00pm FIVE DAYS prior to the event. No additions, substitutions or modifications may be made to the menu after the final menu selection has been submitted. The final menu will be initialed by Customer and Dime Store management, and attached to this Event Contract.

Open Bar

The Open Bar includes unlimited beer, wine and premium well liquor that Dime Store carries as part of its regular daily operations. It does not include top-shelf spirits.

By law, no open alcoholic beverages may leave the Dime Store premises. Dime Store and its employees have the right to refuse service of alcoholic beverages to any guest who by his or her behavior or appearance is believed to be incapable of tolerating further alcohol consumption. No refunds or recompense will be given to Customer if any guest is deemed unfit for further alcoholic consumption.

Outside Food & Drink

No outside food or drink, with the exception of special cakes, desserts, wine and champagne may be consumed on the Dime Store premises. Customer must obtain prior approval from Dime Store management before bringing outside food or drink into the restaurant. Wine, champagne and spirits not purchased at or through Dime Store will be subject to a corkage fee of \$20 per bottle.

Special Requests

Dime Store may accommodate special requests by the Customer, such as custom chef-designed menus, specialty drinks or desserts, or the ordering of specific beer, wine or liquor. Special requests may carry additional fees, which will be furnished to the Customer prior to the Event.



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I agree to the above Terms:

CUSTOMER'S SIGNATURE: _____

CUSTOMER'S PRINTED NAME: _____

MANAGER'S SIGNATURE: _____

MANAGER'S PRINTED NAME: _____